Board of Education Regular Meeting August 16, 2022 6:00 P.M. Zanesville City Schools Administration Building 956 Moxahala Ave. Zanesville, Ohio 43701

**Board of Education Members:** 

Valencia Clark - Fresident Lori Lee - Vice Fresident Kyle Baldwin Bret Hickman Janet Long



Doug Baker, Ed. D. Superintendent

Mike Young Treasurer

# ZANESVILLE CITY SCHOOLS

# **VISION STATEMENT**

Zanesville City Schools is the premier district in southeastern Ohio providing innovative and progressive educational experiences, where culturally diverse students are engaged in learning and supported by our caring staff in safe and state-of-the-art facilities.

# Zanesville City Schools, the district you will never outgrow!

# **MISSION STATEMENT**

Zanesville City Schools provides all students the opportunity to reach their full potential and ultimately become responsible, productive, life-long learners, and contributing citizens of the United States of America in a global society.

### **BELIEF STATEMENTS**

**WE BELIEVE** the cultural diversity of our community brings strength and unity to the learning environment and that respect for individual differences is critical to the educational process.

**WE BELIEVE** our students can learn at high levels, in different ways and at different times when provided equal opportunities.

**WE BELIEVE** we must provide relevant, meaningful learning experiences so that our students are active, literate and self-directed learners.

**WE BELIEVE** our schools must be safe, child-centered environments with equal access for all to the educational process.

**WE BELIEVE** our staff and community must promote and model lifelong learning for students throughout our school district.

**WE BELIEVE** our students must be prepared to function in and adapt to a changing and diverse society.

**WE BELIEVE** that a superior and well-funded school district is the foundation for student learning and a prosperous community

**WE BELIEVE** strong interaction among the family, school, and community, based on mutual trust, honesty and open communication supports student learning.

# **TABLE OF CONTENTS**

# August 16, 2022 Regular Board Meeting – 6:00 p.m.

<b>A.</b>	CALL TO ORDER – President		
B.	PLEDGE OF ALLEGIANCE		
C.	ROLL CALL – Mike Young P	age	1
D.	INTRODUCTION OF GUESTP	age	1
	Trudi Hardcastle - God, Flag, and Country Essay, International Competition Winne Stella Rosser, 6 <sup>th</sup> Grade, John McIntire Elementary	er	
E.	ZEA PRESENTATIONS/COMMENTS		
F.	STUDENT REPORTS/UPDATES		
G.	ZANESVILLE COMMUNITY HIGH SCHOOL REPORTS/UPDATES		
H.	<b>REPORT OF BOARD OF EDUCATION</b>		
	1. Approval of Minutes P	age	1
	LEGISLATIVE AND OTHER TOPICS PUBLIC PARTICIPATION		
I.	<b>REPORT OF TREASURER OF THE BOARD OF EDUCATION</b> – Mike You	ng	
	2. Reconciliations P	'age 'age 'age	2 2 2

1.	Resignation - Classified	Page	3
2.	Employment - Certificated	Page	3
3.	Employment - Classified	Page	4
4.	Employment - Technology Intern	Page	5
5.	Employment - Substitutes/Home Instructors	Page	5
6.	Employee Transfer - Classified	Page	6
7.	Employee Transfer	Page	6
8.	Supplemental Contracts	Page	7
9.	FMLA Leave of Absence	Page	8
10.	21st Century Jumpstart Program	Page	8
11.	Math Literacy Coaches	Page	9
12.	Literacy Collaborative Coaches	Page	9
13.	Stipend - Certificated	Page	10
14.	Volunteers	Page	10
15.	Correction - Jumpstart Program	Page	11
16.	ZHS Concession Stipends	Page	11
17.	Extended Day - Preschool	Page	11

# J. SUPERINTENDENT'S RECOMMENDATION – Doug Baker BUSINESS RECOMMENDATIONS

18.	Allwell Behavioral Health Services Agreement	Page 12
19.	Muskingum Behavioral Health Agreement	Page 12
20.	Student Handbooks 2022-2023	Page 12
21.	Campbell Speech Agreement	Page 12
22.	Memorandum of Understanding - Zanesville Education Association	Page 13

# J. SUPERINTENDENT'S RECOMMENDATION – Doug Baker OTHER RECOMMENDATIONS

K.	<b>REPORT/DISCUSSION ITEMS</b>	Page 13
L.	BOARD COMMITTEE UPDATES	Page 13
	Legislative Liaison – Lori Lee	
	Student Achievement Liaison – Lori Lee	
	Audit Committee – Mike Young, Bret Hickman, Kyle Baldwin	
	Insurance Committee – Valencia Clark	
	Buildings & Grounds Committee – Kyle Baldwin, Valencia Clark	
	Business Advisory Council – Lori Lee, Janet Long	

М.	CLOSING COMMENTS	Page 13
N.	EXECUTIVE SESSION	Page 14
О.	MEETING ADJOURNMENT	Page 15

### C. ROLL CALL – Mike Young

Baldwin	Clark	Hickman	Lee	Long

### D. INTRODUCTION OF GUEST

Trudi Hardcastle - God, Flag, and Country Essay, International Competition Winner Stella Rosser, 6<sup>th</sup> Grade, John McIntire Elementary

#### E. ZEA PRESENTATIONS/COMMENTS

# F. STUDENT REPORTS/UPDATES

# G. ZANESVILLE COMMUNITY HIGH SCHOOL REPORTS/UPDATES

#### H. REPORT OF THE BOARD OF EDUCATION

### 1. Approval of Board Minutes

BE IT RESOLVED that the Board of Education approves the minutes of the Zanesville Board of the Special Meeting on July 7, 2022, Regular Meeting on July 19, 2022 and Special Meeting on July 26, 2022.

	mo	ved and		
seconded the adoption of	the motion, and	roll call resulted.		
-				
Baldwin	Clark	Hickman	Lee	Long

# I. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young

BE IT RESOLVED, to approve the following recommendations:

### 1. July Financial Reports

Approve the following financial reports:

Financial report by fund Expenditure report Investment report

# 2. Reconciliations

Approve the following reconciliations for July:

General Payroll

# 3. Monthly Financials – Zanesville Community High School

Approve the July 2022 bank reconciliation and financial reports for Zanesville Community High School.

\_\_\_\_\_moved and \_\_\_\_\_\_seconded the adoption of the motion, and roll call resulted.
\_\_\_\_\_Clark \_\_\_\_Hickman \_\_\_\_Lee \_\_\_\_Long \_\_\_\_Baldwin

BE IT RESOLVED, to approve the following personnel recommendations:

### 1. Resignation - Classified

Approve the resignation of Catherine Meilander, Educational Aide at Zane Grey Intermediate, effective August 15, 2022. Reason for resignation is personal.

Approve the resignation of Jo'D Rice, Educational Aide at John McIntire Elementary, effective August 15, 2022. Reason for resignation is personal.

Approve the resignation of Rebecca Gregg, Food Service at Zanesville Middle School, effective September 30, 2022. Reason for resignation is retirement.

Approve the resignation of Melanie Bucci, Educational Aide at Zane Grey Elementary, effective August 15, 2022. Reason for resignation is retirement.

	m	oved and		
seconded the adoption of	the motion, and	d roll call resulted.		
Hickman	Lee	Long	Baldwin	Clark

# 2. Employment - Certificated

Approve the following certificated personnel as listed for the 2022-2023 school year, pending appropriate certification requirements and background checks:

Alan Higgins – Teacher at Zane Grey Elementary							
Experience:	Step 12	College:	The Ohio University				
Effective Date:	August 15, 2022	Amount:	BA+150				
	mov	ved and					
seconded the adopt	ion of the motion, and		ed.				
Laa	Long	Daldwir	Clorely	History			
Lee	Long	Baldwir	n Clark	Hickman			

### 3. Employment - Classified

Approve the employment of Jade Jordan as 3 hour Food Service at Zane Grey Intermediate, effective date of employment is August 22, 2022. Salary will be Café II, step 0 from the appropriate salary schedule pending certification and background check.

Approve the employment of Donna Kirby as 3 hour Food Service at Zanesville High School, effective date of employment is August 22, 2022. Salary will be Café II, step 0 from the appropriate salary schedule pending certification and background check

Approve the employment of Sydnie Greiner, 8 hour Van Aide, effective August 22, 2022. Salary will be Regular Aide, Step 0 from the appropriate salary schedule pending certification and background check.

Approve the employment of Jennifer Woodburn, Part-time Educational Aide to Full-time Educational Aide at Zanesville High School, effective August 22, 2022. Salary will be MD Aide, Step 12 from the appropriate salary schedule pending certification and background check.

Approve the employment of Breanne Snyder, Educational Aide at Zane Grey Elementary, effective August 22, 2022. Salary will be Regular Aide w/AA, step 0 from the appropriate salary schedule pending certification and background check.

Approve the employment of Mylie Zehendner, Educational Aide at John McIntire Elementary, effective August 22, 2022. Salary will be MD Aide w/AA, Step 1 from the appropriate salary schedule pending certification and background check.

Approve the employment of Britney Henry, Preschool Educational Aide 1:1 at Zane Grey Elementary, effective August 22, 2022. Salary will be MD Aide, step 0 from the appropriate salary schedule pending certification and background check.

	move	and		
seconded the adoption o	f the motion, and ro	oll call resulted.		
Long	Baldwin	Clark	Hickman	Lee

# 4. Employment - Technology Intern

Approve the employment of Drew Conley, Technology Intern, effective August 1, 2022 pending background check. Rate of pay will be \$10.00 per hour.

	mov	ved and		
seconded the adoption	of the motion, and	roll call resulted.		
Baldwin	Clark	Hickman	Lee	Long

#### 5. Employment - Substitutes

Approve the following substitutes as listed, as and when needed, pending appropriate certification and background checks for the 2022-2023 school year:

Substitute Teachers							
Sharon Ambrose	Randy Guthrie	Christopher Kennedy	Sarah Pozzuoli				
Dave Bell	Catherine Haynes	Herman Lacy	Samantha Rabagia				
Matthew Bishop	Anna Hughes	Douglas Miller	Charlea Ware				
Kevin Blake	Tyler Johnson	Wyatt Nelson	Cynthia Weaver				
Stacie Fitz	Mary Klemens	Elizabeth Porth	Alyssa Whealdon				
Lois Frame	Devyon Bonner						

Substitute Aides				
Mary Kay Kohler Pamela Detty				

Approve the following home instructors as listed for the 2022-2023 school year pending appropriate certification and background check:

Home Instructors				
Joseph Bailey	Maria Hoffer	Heather Near		
Hailey Blaney	Chad Jackson	Todd Rock		
Wendy Curtis	Nicole Karch	Mercedes Tonnous		
Lois Frame	Lamia Mayle	Garrett Young		
Debbie Gingerich	Hillary McGee	Dan Zakany		
Kaleigh Harris	Andrea Minnich			

	move	d and		
seconded the adoption o	f the motion, and re	oll call result	ed.	
Clark	Hickman	Lee	Long	Baldwin

### 6. Employee Transfer - Classified

Approve the transfer of Julie Sands, Educational Aide 1:1 at Zanesville High School, from MD Aide w/AA, Step 12 to reflect Regular Aide w/AA, step 12 at John McIntire Elementary, effective for the August 22, 2022 pending required certification and background check.

Approve the transfer of Joe Pollock, Head Maintenance at Zane Grey Elementary to reflect Head Maintenance at Zanesville Middle School effective August 1, 2022 pending required certification and background check. Salary to be Maintenance I, step 8 from the appropriate salary schedule.

	m	loved and				
seconded the adoption of the motion, and roll call resulted.						
Hickman	Lee	Long	Baldwin	Clark		

### 7. Employee Transfer

Approve the transfer of Michael Schreiber, Physical Education Teacher at National Road Elementary to reflect Assistant Principal at National Road Elementary effective August 5, 2022 pending required certification and background check. Rate of pay will be AP10(0-4), step 0 from the appropriate salary schedule.

	mo	ved and				
seconded the adoption of the motion, and roll call resulted.						
Lee	Long	Baldwin	Clark	Hickman		

# 8. Supplemental Contracts

Approve the following Supplemental contracts as listed for 2022-2023 school year pending required certification and background check:

First Name	Last Name	Season	Sport /Bldg	Position	Exp.	Class
Cory	Fahnestock	Fall	Football	Middle School Coach - 7th Grade	0	VIII
Kenneth	Clouse	Fall	Golf	Varsity Coach	0	VI
Kelley	Ryan	Annual	ZMS	Band Director	47	IX
Bryan	Cramer	Annual	ZMS	Band Director	37	IX
Kathy	Stillwell	Annual	ZGE/ZGI	Yearbook Advisor	1	Х
Jodie	Bates	Annual	JME	Yearbook Advisor	5	Х
Bryan	Cramer	Annual	ZHS	August Band Practice	37	IX
Kelley	Ryan	Annual	ZHS	Band Director	47	Ι
Bryan	Cramer	Annual	ZHS	Assistant Band Director	37	VII
Kelley	Ryan	Annual	ZHS	August Band Practice	47	IX
Sue	Graham	Annual	ZHS	Comus Advisor (1/2)	9	VII
Jennifer	Smith	Annual	ZHS	Honor Society Advisor (1/2)	0	Х
Cailey	Azbell	Annual	ZHS	Jr. Class Advisor (1/2)	0	VIII
Todd	Riley	Annual	ZHS	Sr. Class Advisor (1/2)	4	VIII
Natashia	Woerner	Annual	ZHS	Sr. Class Advisor (1/2)	9	VIII
John	Raymond	Annual	ZHS	Program Designer/Stadium Prod.	7	IX
	Montgomery					
Maureen	-Christian	Annual	MCJDC	Coordinator of Services	8	VII
Clay	Lawyer	Annual	ZGE/I	Robotics Advisor 1/2	1	VIII
Natasha	Woerner	Annual	ZHS	Foreign Language Advisor	0	Х
Holli	Gattshall	Annual	7-12 Department Head	English	2	IX
Sabrina	Penrose	Annual	7-12 Department Head	Math	3	IX
Elizabeth	Wright	Annual	7-12 Department Head	Social Studies	4	IX
Alison	Burkhart	Annual	7-12 Department Head	Science	0	IX
Brady	Palmer	Annual	7-12 Department Head	Special Education	3	IX
Heather	McFerren	Annual	7-12 Department Head	Electives	3	IX

moved and						
seconded the adoption of the motion, and roll call resulted.						
Long	Baldwin	Clark	Hickman	Lee		

### 9. FMLA Leave of Absence

Approve an FMLA leave of absence for Almeda Tabler, Preschool Secretary at Zane Grey Elementary, effective June 21, 2022 to August 29, 2022.

Approve an FMLA leave of absence for Wilma Lawn, Teacher at Zane Grey Elementary, effective August 23, 2022 to November 23, 2022.

Approve an FMLA leave of absence for Kelly Lawler, Assistant Treasurer - Payroll, effective June 28, 2022 to August 9, 2022.

Approve an FMLA leave of absence for Michael Stitt, Custodian at Zanesville High School, effective July 28, 2022 to July 28, 2023.

Approve an FMLA leave of absence for Patricia Cox, Teacher at Zane Grey Intermediate, effective July 22, 2022 to October 17, 2022.

	mo	ved and			
seconded the adoption of the motion, and roll call resulted.					
- -		<b>TT</b> 1	-		
Baldwin	Clark	Hickman	Lee	Long	

# **10. 21<sup>st</sup> Century Jumpstart Program**

Approve the following person as listed as a Jumpstart Aide as and when needed for the summer 2022 at the rate of \$20 per hour: General funding will be utilized.

Erica Dusenbery

\_\_\_\_\_moved and \_\_\_\_\_\_seconded the adoption of the motion, and roll call resulted.
\_\_\_\_\_Clark \_\_\_\_Hickman \_\_\_\_Lee \_\_\_\_Long \_\_\_\_Baldwin

### 11. Math Literacy Coaches

Approve the following teachers as listed as Math Literacy Coaches for the 2022-2023 academic year. Responsibilities include providing professional development to teachers in their school using the knowledge and skills learned through training. The supplemental pay is \$2000 for the academic year:

First Name	Last Name	Building
Samantha	Balo	ML/JME
Edie	Steil	ML/JME
Kathy	Clapper	ML/NRE
Karen	Moore	ML/NRE
Alyssa	Keeley	ML/ZGE
Adrianna	Hambrick 1/2	ML/ZGI
Lindsay	Lawyer 1/2	ML/ZGI
Molly	Denton	ML/ZMS
Sabrina	Penrose	ML/ZHS

	n	noved and			
seconded the adoption of the motion, and roll call resulted.					
Hickman	Lee	Long	Baldwin	Clark	

# 12. Literacy Collaborative Coaches

Approve the following teachers as listed as Literacy Collaborative Coaches for the 2022-2023 academic year. Responsibilities include providing professional development to teachers in their schools using the knowledge and skills learned through training. The supplemental pay is \$2000 for the academic year:

First Name	Last Name	Postion/Bldg
Inzie	Browning	LC/JME
Lisa	Melsheimer	LC/JME
Tisha	McLoughlin	LC/JME
Melissa	Nelson	LC/NRE
Sarah	Gantzer	LC/NRE
Tara	Neptune	LC/ZGE/I
Emily	Brady	LC/ZGE/I
Ashley	Coward	LC/ZGE/I
Megan	Witucky	District

	mo	ved and		
seconded the adoption	of the motion, and	roll call resulted.		
Lee	Long	Baldwin	Clark	Hickman

# 13. Stipend - Certificated

Approve a stipend in the amount of \$1,800.00 for Maureen Montgomery-Christian to assist with billing and accounts receivable at the Juvenile Detention Center for 2022-2023 school year.

	move	d and				
seconded the adoption of the motion, and roll call resulted.						
Long	Baldwin	Clark	Hickman	Lee		

#### 14. Volunteers

Approve the following volunteers as listed for the Zanesville City Schools for the 2022-2023 school year pending appropriate backgrounds checks:

Name	Building	Туре
Jessica McLendon	ZMS/ZHS	Community - Devilette
John Derwacter	ZMS/ZHS	Community - Volleyball
Beverly Bunker	ZMS/ZHS	Community - Volleyball
Fawn Sheppard	ZHS	Parent - Band
Scott Sheppard	ZHS	Parent - Band
Gale Law	ZGE	Community
Michael Malone	ZHS	Parent - Band

		mo	ved and		
seconded	the adoption of the	motion, and	roll call resulted.		
	D 11 1		*** 1	-	

Baldwin Clark Hickman Lee Long

### **15.** Correction - Jumpstart Program

Approve a correction to Item number 11 "Jumpstart Program-Teachers" on the May 10, 2022, Board of Education Regular Meeting addendum to reflect that the item will be funded through the General Fund. Also a correction to item J.12. "21st Century Jumpstart Program-Aide" on the July 19, 2022, Board of Education Regular Meeting agenda to reflect that the item should be titled "Jumpstart Program-Aide" in lieu of "21st Century Jumpstart Program-Aide" and that the item will also be funded through the General Fund.

#### 16. ZHS Concession Stipends

Approve the following stipends as listed to manage concessions at Zanesville High School for the 2022-2023 school year:

Allison Doyle \$9,000

\_\_\_\_\_moved and \_\_\_\_\_\_seconded the adoption of the motion, and roll call resulted.

Hickman Lee Long Baldwin Clark

#### **17. Preschool - Extended Care**

Approve the following staff as listed for the preschool extended care coverage for the 2022-2023 school year, as and when needed to maintain required ratios. Rate of pay will be \$20.00 per hour:

Hollie Eltringham	Krista Decker
Tami Fike	Melissa Mullinex

	mov	ved and		
seconded the adoption of	of the motion, and	roll call resulted.		
Lee	Long	Baldwin	Clark	Hickman

# J. SUPERINTENDENT'S RECOMMENDATIONS – Doug Baker BUSINESS RECOMMENDATIONS

### 18. Allwell Behavioral Health Services Agreement

Approve an agreement between Allwell Behavioral Health Services and Zanesville City Schools for the 2022-2023 school year. The purpose of this agreement is for the provision of community behavioral healthcare services, such as mental health assessment, individual counseling/therapy, group counseling/therapy, mental health crisis intervention and consultation and life skills education, to students, parents and school personnel in the school(s) of the district. Total reimbursement to Allwell Behavioral Health Services is \$20,000.00.

	move	ed and					
seconded the adoption of the motion, and roll call resulted.							
Long	Baldwin	Clark	Hickman	Lee			

### **19.** Muskingum Behavioral Health Agreement

Approve an agreement with Muskingum Behavioral Health to perform prevention and educational services to Zanesville City Schools. The cost of this one-year contract is \$20,000 and effective August 1, 2022 through June 30, 2023.

	mo	ved and					
seconded the adoption of the motion, and roll call resulted.							
Baldwin	Clark	Hickman	Lee	Long			

# 20. Student Handbooks 2022-2023

Approve the attached Student Handbooks for the 2022-2023 school year.

\_\_\_\_\_moved and \_\_\_\_\_\_seconded the adoption of the motion, and roll call resulted.

Clark Hickman Lee Long Baldwin

# 21. Campbell Speech Agreement

Approve to enter into agreement with Campbell Speech to provide services for students while attending Eagle Wings Academy. Cost will be \$1.28 per minute not to exceed \$1,000.00 for the FY23 school year.

		m	oved and		
seconded	l the adoption of	the motion, and	d roll call resulted.		
	Hickman	Lee	Long	Baldwin	Clark
					10

#### 22. Memorandum of Understanding - Zanesville Education Association

Approve a Memorandum of Understanding with the Zanesville Education Association regarding Supplemental Contracts effective through July 31, 2024.

	mo	ved and		
seconded the adoption	of the motion, and	roll call resulted.		
Lee	Long	Baldwin	Clark	Hickman

# J. SUPERINTENDENT'S RECOMMENDATIONS – Doug Baker OTHER RECOMMENDATIONS

# K. REPORT/DISCUSSION ITEMS

# L. BOARD COMMITTEE UPDATES

Legislative Liaison – Lori Lee Student Achievement Liaison – Lori Lee Audit Committee – Bret Hickman and Kyle Baldwin Insurance Committee – Valencia Clark Buildings & Grounds Committee – Kyle Baldwin and Valencia Clark Business Advisory Council – Lori Lee and Janet Long

# M. CLOSING COMMENTS

# N. EXECUTIVE SESSION

WHEREAS board of education and other governmental bodies are required by statue "to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law";

WHEREAS "the minutes need only reflect the general subject matter of discussions in executive session", and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

 Personnel matters to consider the appointment of employee(s) [reemployment] or public employees or officials to consider the promotion or compensation of public employee(s) or officials to consider the dismissal, discipline, or demotion of employee(s) or students
 to consider the investigation of charges or complaints of employee(s) or students
 to consider the purchase of property for public purposes
 to consider the sale of property at competitive bidding, if premature disclosure of information would give unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
 to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action
 conference with an attorney
 preparing for, conducting, or reviewing negotiations or bargaining sessions with employees
 matters required by federal law or state statues to be confidential
 specialized details of security arrangements

# N. EXECUTIVE SESSION (con't)

 Time entered executive session:
 a.m./p.m.

 Time returned to public session:
 a.m./p.m.

secon	ded the adoption	move of the motion, and re	ed and		
secon	ded the adoption	of the motion, and re	Jii call resulted.		
	Long	Baldwin	Clark	Hickman	Lee
0.	MEETING AI	DJOURNMENT			
ВЕ ГІ	RESOLVED, th	at the Zanesville Cit	y Schools Board	of Education meeting is	s adjourned.
	Time: a.	m./p.m.			
secon		move of the motion, and re			
500011	aca ine adoption	of the motion, and it	on can resulted.		
	Baldwin	Clark	Hickman	Lee	Long